

SERVICES COMMITTEE MEETING

June 9, 2014

6:00 P.M.

HAMPDEN TOWN OFFICE

A G E N D A

1. MINUTES 5-12-2014
2. OLD BUSINESS
 - A. Papermill Park Update
 - B. Winterport Winery – Farmer’s Market Participation – Location Update for Approval
 - C. Trails project/Parking Lot – Former LL Bean Parcel – Update
 - D. Marina Park Project – Update
 - E. 4 Mile Square Trails Project – Invitation from RSU#22 Student
 - F. Recreation
 1. Update - Kids Korner – Town Employees
3. NEW BUSINESS
4. PUBLIC COMMENTS
5. COMMITTEE MEMBER COMMENTS

SERVICES COMMITTEE MEETING MINUTES
MAY 12, 2014

Attending:

Councilor Jean Lawlis
Councilor Tom Brann
Councilor Ivan McPike
Councilor David Ryder
Mayor Carol Duprey

Town Manager Sue Lessard
Resident Terry McAvoy

1. MINUTES 4-14-2014 – The minutes of the 4-14-2014 meeting were reviewed and approved by Committee members. No changes were made.
2. OLD BUSINESS
 - A. Papermill Park Update – The Committee reviewed an email update submitted by Papermill Park volunteer coordinator Jeremy Jones. He will be coordinating a location for the porta potty for this year with public works personnel and will also notify the Town of what the park clean up date by volunteers is so that Public Works can pick up the residuals from the park clean up. The Town will also advertise the cleanup date on the town website and on local Cable Channel 7.
 - B. Recreation
 1. Kids Korner – Town Employees – Committee members discussed the benefit used by two employees that allows children to participate in Kid's Korner at no cost. Some Committee members felt that this practice should be ended because it is costing the Town not only recreation income – but also using slots in the program, which has a waiting list. Other Committee members wanted more information on what other area communities do in regard to before and after school programs and whether they allow children of Town employees to participate at no charge. Questions were raised as to whether or not this should be a taxable benefit according to the IRS and whether it was 'fair' to employees who lived outside of Hampden. Resident Terry McAvoy strongly disagreed with this practice and believes that not only should it be ended immediately, it never should have been allowed in the first place. The Town Manager will contact area communities for their practices with regard to before and after school childcare for employees and also check with IRS regulations in regard to such benefits and report back to the Committee at the June meeting.
3. NEW BUSINESS
 - A. Parks – Responsibilities – The Town Manager informed the Committee that the Building and Grounds Department would have responsibility for all Park maintenance going forward. Past practice has had the Recreation Department doing part of the maintenance items and Public Works doing others. This will consolidate the operation. With the addition of the Skehan Center, the Recreation Department no longer has time or staffing to do the parks work. The consensus of the committee was in support of this change, although some

members indicated that they had assumed that building and grounds already took care of parks since that was the way it was done in the past. Concern was expressed over creating another supervisory position. It was explained that that was not the case and that personnel assignments for this work would be up to Chip Swan as Public Works Director and Devon Patterson as Building and Grounds foreman.

4. PUBLIC COMMENTS – Terry McAvoy reiterated his belief that there should not be an employee benefit that allowed for participation in Kid's Korner at no cost.
5. COMMITTEE MEMBER COMMENTS – None

The meeting was adjourned at 6:50 p.m.

Respectfully submitted,

Susan Lessard
Town Manager

**Bureau of Alcoholic Beverages
& Lottery Operations
Liquor Licensing & Enforcement**



BUREAU USE ONLY

Promise by any person that he or she can expedite a liquor license through influence should be completely disregarded.
To avoid possible financial loss an applicant, or prospective applicant, should consult with the Division before making any substantial investment in an establishment that now is, or may be, attended by a liquor license.

Application for a Farmer's Market

ALL QUESTIONS MUST BE ANSWERED IN FULL

NAME OF FARMER'S MARKET <i>Hampden Farmers Market</i>		
LOCATION OF FARMER'S MARKET <i>106 Western Ave Hampden 04444</i>		
CONTACT PERSON <i>LAURI PHILBRICK</i>		
ADDRESS OF CONTACT PERSON <i>22 MT LANE F</i>		
FRANKFORT ME 04438		
City/Town	State	Zip Code
<i>322-1455</i>		<i>223-2215</i>
Telephone Number	Fax Number	

Dated at: HAMPDEN, ME on May 30, 20 14
Town/City, State Date

Ann Zygram - Mkt manager

John Anderson

Signature of Applicant Please sign in blue ink

Lauri Philbrick

*Treasurer
Hampden Farmers
Market*

If the farmer's market is held on private property, this application must include a written statement signed by the owner of the property permitting the sale of wine or malt liquor

I _____, owner of property that the above farmer's market is to
be held on, do agree to allow alcohol sales on my property during legal hours of sale of alcohol at the
farmer's market.

Signature of property owner

164 State House Station
Augusta ME 04333-0164

Farmer's Market/ 2011

Tel: (207) 624-7220

Fax: (207) 287-3424

Farmer's Market Authorization, At least 30 days prior to the sale of wine or malt liquor, a farmer's market must obtain municipal approval and apply and receive authorization from the bureau for a licensee authorized by the bureau to sell wine or malt liquor at the farmer's market.

**STATE OF MAINE
MUNICIPAL APPROVAL**

Dated at: _____, Maine _____ ss
City/Town (County)

On: _____
Date

The undersigned being: ☐ Municipal Officers ☐ County Commissioners of the
☐ City ☐ Town ☐ Plantation ☐ Unincorporated Place of: _____, Maine

**A diagram is required showing the number of booths at the Farmer's Market.
There must be at least 6 stalls or booths not including booth for sale of alcohol**

Hampden Police | Hampden Town Office
106 Weston Ave

1	1	7	
2	2	8	
3	3	9	
4	4	10	
5	5	11	
6	6	12	

164 State House Station
Augusta ME 04333-0164

Farmer's Market/ 2011

Tel: (207) 624-7220

Fax: (207) 287-3424



Susan Lessard <manager@hampdenmaine.gov>

Recreational Trail Project

1 message

Dustin Ramsay <dramsay1996@gmail.com>

Wed, Mar 26, 2014 at 8:35 AM

To: "Hampden Recreation Dept." <recreation@hampdenmaine.gov>

Cc: "manager@hampdenmaine.gov" <manager@hampdenmaine.gov>, "planner@hampdenmaine.gov"

<planner@hampdenmaine.gov>, "gisit@hampdenmaine.gov" <gisit@hampdenmaine.gov>,

"economicdevelopment@hampdenmaine.gov" <economicdevelopment@hampdenmaine.gov>,

"publicworks@hampdenmaine.gov" <publicworks@hampdenmaine.gov>, Lauren Jacobs <lauren@mainewsc.org>,

Daniel Perkins <daniel.perkins@maine.edu>, "peter.buzzini@ubs.com" <peter.buzzini@ubs.com>

Hi,

You may be aware of the project to create a four season recreational trail on RSU 22 property behind Reeds Brook Middle School. This is a collaborative effort between Penobscot Valley Ski Club, RSU 22 and other interested community members.

I would like to make the town of Hampden aware of this project and discuss opportunities for collaboration. When completed, this will be a center for community recreation in Hampden and have tremendous benefits for many people and organizations outside of RSU 22. I would be happy to meet sometime and discuss how the town can become involved in this community project.

Thanks,

Dustin Ramsay

Hampden Academy (Senior)

dramsay1996@gmail.com

(207) 991-7499